



“We Don’t Just Do Taxes...WE KNOW TAXES”

2025 INCOME TAX COURSE AGREEMENT

01. I understand that this agreement is solely between TCL Financial & Tax Services and myself, and it outlines the terms and conditions of the 2025 Income Tax Course being offered by the company.
02. I understand that I am enrolling in the 2025 Income Tax Course being offered by TCL Financial & Tax Services that will begin on Tuesday, November 11, 2025 and will end on Thursday, January 8, 2026.
03. I understand that while and after being enrolled in the 2025 Income Tax Course, I am subject to follow all rules of the Privacy Disclosures set forth by TCL Financial & Tax Services. I further understand that I will not sell or share any current employee, potential employee, student, current client, or potential client’s personal information to anyone not authorized to know such information.
04. I understand that on or before the first day of the 2025 Income Tax Course, I am to supply TCL Financial & Tax Services with a valid photo identification (driver’s license, military, passport, or state issued) to verify my identity.
05. I understand that the cost of the 2025 Income Tax Course ranges from \$224.99 to \$324.99 (waived for current Team Members) depending on the pricing option that I select. I further understand that this fee is totally non-refundable.
06. I understand that if the one-time discounted fee (waived for current Team Members) for the 2025 Income Tax Course is not paid by me on or before the first day of class, I can choose to be placed on Payment Plan A or B. I further understand that if I choose to be placed on Payment Plan A or B, I must pay the remaining balance on or before Tuesday, December 2, 2025, or I authorize TCL Financial & Tax Services to receive such payment using my payment instruments(s) on file. I further understand that the total cost of the 2025 Income Tax Course is due by me even if I do not complete the course.
07. I understand that my attendance is required for all class sessions of the 2025 Income Tax Course. I further understand that after three absences by me, I will be involuntarily unenrolled from the class unless an exception by the instructor is granted.
08. I understand that all class sessions of the 2025 Income Tax Course will begin promptly at the scheduled time. I further understand that there will be a 15 minute grace period for each student to gain entrance into the classroom. I further understand that following the 15 minute grace period, doors will lock immediately, and entrance will only be allowed during break periods or unless prior approval by the instructor is granted.
09. I understand that for each class session of the 2025 Income Tax Course, I am responsible for the signing in of myself on the Sign-In Sheet. I further understand that I should never do such act for any other student.
10. I understand that while in attendance of the 2025 Income Tax Course, I am not to audio and/or video record any class sessions unless prior approval by the instructor is granted.

_____ **STUDENT’S INITIALS**

11. I understand that while I am in attendance of the 2025 Income Tax Course, I am to keep all cellular phones, mobile devices, or any other form of communication or electronic device on a silent tone (not vibrate).
12. I understand that in the event I am absent from any class period of the 2025 Income Tax Course, I am responsible for retrieving any missed information and material from the instructor prior to the next class session meeting date.
13. I understand that I am enrolling in the 2025 Income Tax Course being offered by TCL Financial & Tax Services for the sole purpose of becoming an employee of the company or to gain personal knowledge of income tax laws. I further understand that I will not be contracted, employed, self-employed, or conduct any duties for any other individual or business that offers the same or similar services that are rendered by TCL Financial & Tax Services. I further understand that if I am dismissed as a student or as an employee, involuntarily or voluntarily, I will not be contracted, employed, self-employed, or conduct any duties for any other business or individual that offers the same or similar services that are rendered by TCL Financial & Tax Services within two years from my separation date from the class or company.
14. I understand that the only exception to the 2025 Income Tax Course Agreement Number 13 above is to pay an Agreement Buyout Fee of \$5,000 to TCL Financial & Tax Services. I further understand that paying the Agreement Buyout Fee is the only way, if I am dismissed as a student or as an employee, involuntarily or voluntarily, I can be contracted, employed, self-employed, or conduct any duties for any other business or individual that offers the same or similar services that are rendered by TCL Financial & Tax Services within two years from my separation date from the class or company. I further understand that if the Agreement Buyout Fee is not paid by me, I will be liable for all collection cost, court cost, and legal fees subjected to TCL Financial & Tax Services.
15. I understand that my employment with TCL Financial & Tax Services is not solely based on doing satisfactory in the 2025 Income Tax Course. I further understand that the company will conduct an employment interview with me, perform a previous employer background check on me, will obtain an Employment Criminal Check on me, and will witness me shadow and/or prepare a minimum of 10 live individual income tax returns before making a decision concerning employment.
16. I understand that while in attendance of the 2025 Income Tax Course, I am to conduct myself in a courteous and professional manner towards the instructor and other students in the class.
17. I understand that any violations of any of the above mentioned articles in this agreement will result in my dismissal from the 2025 Income Tax Course.

**I AGREE AND UNDERSTAND ALL OF THE ABOVE TERMS AND CONDITIONS OF THE
2025 INCOME TAX COURSE AGREEMENT BEING PRESENTED BY TCL FINANCIAL & TAX SERVICES**

TODAY'S DATE

STUDENT'S PRINTED NAME

STUDENT'S SIGNATURE

TCL REPRESENTATIVE'S PRINTED NAME

TCL REPRESENTATIVE'S SIGNATURE

UPDATED: 11/9/2025